

TOYOTA COROLLA **2008 PRE-DELIVERY SERVICE CHECK SHEET**

	OK	Adjust/Repair		OK	Adjust/Repair
A. BEFORE INSPECTION			E. UNDER VEHICLE (ON HOIST)		
01 INSTALL DOME FUSE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	01 Remove disc brake anti-rust covers/anti-corrosion wheel film*	<input type="checkbox"/>	<input type="checkbox"/>
02 Install outside rear view mirrors*	<input type="checkbox"/>	<input type="checkbox"/>	02 Install rubber body plugs* (Stored in glove box or console)	<input type="checkbox"/>	<input type="checkbox"/>
B. FUNCTIONAL OPERATION			03 Inspect tires for defects/damage		
<i>Apply parking brake and turn ignition "ON"; place gear selector in reverse; turn on lights and rear defogger. Unlock doors; release fuel door; release trunk hatch.</i>			04 Activate*/initialize tire pressure monitor		
01 Check dome, courtesy, map, and sun visor lights*	<input type="checkbox"/>	<input type="checkbox"/>	05 Install wheel covers/caps/spare tire wheel covers* ...		
02 Check warning/indicator lights, gauges, and horn	<input type="checkbox"/>	<input type="checkbox"/>	06 Inspect for fuel, oil, coolant, and other fluid leaks		
03 Check windshield wipers and washers	<input type="checkbox"/>	<input type="checkbox"/>	F. ROAD TEST		
04 Check headlights, instrument lights, turn signals, emergency flashers, and brake lights	<input type="checkbox"/>	<input type="checkbox"/>	<i>A complete road test helps assure customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions. Check for unusual noise and driving performance.</i>		
05 Check inside/outside rear view mirror operation/adjustment	<input type="checkbox"/>	<input type="checkbox"/>	Enter Odometer Reading		
06 Check cigarette lighter and power outlets*	<input type="checkbox"/>	<input type="checkbox"/>	Reading Before Test _____		
07 Check sunroof*	<input type="checkbox"/>	<input type="checkbox"/>	Reading After Test _____		
08 Install antenna	<input type="checkbox"/>	<input type="checkbox"/>	01 Check cold engine operation		
09 Check audio system and set clock*	<input type="checkbox"/>	<input type="checkbox"/>	02 Check engine operation during warm-up		
10 Install shift-lock override button cover	<input type="checkbox"/>	<input type="checkbox"/>	03 Check engine at normal operating temperature		
C. WALKAROUND INSPECTION			04 Check clutch*/transmission operation		
<i>Start at left front door. Check window and door lock operation (from master power switch, if equipped). Continue around vehicle in a counterclockwise direction checking each door and window operation, child door locks, seat belts, interior condition, all lights, trunk contents. Remove rubber body plugs from glove box for installation during UNDER VEHICLE inspection. Finish by checking headlight aim and continue into UNDER HOOD checks.</i>			05 Check brake and parking brake operation		
01 Check window operation	<input type="checkbox"/>	<input type="checkbox"/>	06 Check steering operation and off-center/vehicle pull/flutter		
02 Check door and door lock operation, including wireless remote control/theft deterrent system*	<input type="checkbox"/>	<input type="checkbox"/>	07 Inspect for abnormal noises and vibration		
03 Check that engine starts with all keys	<input type="checkbox"/>	<input type="checkbox"/>	08 Inspect for squeaks and rattles		
04 Check that child safety door locks are in normal (unlocked) position*	<input type="checkbox"/>	<input type="checkbox"/>	09 Check heater and A/C* operation		
05 Check seats and seat belt operation	<input type="checkbox"/>	<input type="checkbox"/>	10 Check cruise control operation*		
06 Check rear defogger*	<input type="checkbox"/>	<input type="checkbox"/>	11 Set/calibrate compass*		
07 Check side marker, tail, backup, and license plate lights	<input type="checkbox"/>	<input type="checkbox"/>	G. FINAL INSPECTION AND CLEANING		
08 Check trunk light* and trunk trim appearance	<input type="checkbox"/>	<input type="checkbox"/>	01 Remove interior protective covers, unnecessary labels, tags, etc. (Remove protective covers just before delivery to the customer)		
09 Check spare tire pressure and jack and tool installation	<input type="checkbox"/>	<input type="checkbox"/>	02 Visually inspect all interior parts for installation, damage, fit, dirt, etc.		
10 Check headlight aim	<input type="checkbox"/>	<input type="checkbox"/>	03 Remove Rapgard™ protective film		
D. UNDER HOOD			04 Wash and clean vehicle		
01 Check engine oil and ATM* fluid levels	<input type="checkbox"/>	<input type="checkbox"/>	05 Inspect paint finish for scratches, chips, rust, dents, damage, etc.		
02 Check brake, clutch,* and power steering fluid levels ...	<input type="checkbox"/>	<input type="checkbox"/>	06 Inspect exterior body parts for proper installation, damage, rust, etc.		
03 Check engine coolant level	<input type="checkbox"/>	<input type="checkbox"/>	07 Place oil change sticker on inside of windshield, top left corner		
04 Check battery state-of-charge using Digital Battery System Analyzer (SOC Reading: _____%)	<input type="checkbox"/>	<input type="checkbox"/>	08 Install front license plate		
05 Inspect for fuel, oil, coolant, and other fluid leaks	<input type="checkbox"/>	<input type="checkbox"/>	* Inspect or Install when Equipped/Required		
COMMENTS					
Completion and retention of this form is required to comply with Toyota's Warranty Policy.					
TECHNICIAN'S SIGNATURE _____			SERVICE MANAGER'S SIGNATURE _____		
NAME (PLEASE PRINT) _____			NAME (PLEASE PRINT) _____		
Date	Dealer Name	Dealer Code	Vehicle Identification Number (Sticker)		

We hereby certify that all items on this form have been checked and corrected for proper operation as required.