TOYOTA MATRIX

2006 PRE–DELIVERY SERVICE CHECK SHEET

A. BEFORE INSPECTION

	OK	Adjust/ Repair
01 INSTALL DOME FUSE	❐	
02 Install outside rear view mirrors*	❐	
03 Initialize Tire Pressure Warning System	❐	

B. FUNCTIONAL OPERATION

Apply parking brake and turn ignition "ON"; place gear selector in reverse; turn on lights and rear defogger. Unlock doors; release fuel door; release trunk hatch.

	OK	Adjust/ Repair
01 Check dome, courtesy, map and sun visor lights*	❐	❐
02 Check warning/indicator lights, gauges and horn	❐	❐
03 Check windshield wipers and washers	❐	❐
04 Check headlights, instrument lights, turn signals, emergency flashers, and brake lights	❐	❐
05 Check inside/outside rear view mirror operation/adjustment	❐	❐
06 Check cigarette lighter and power outlets*	❐	❐
07 Check sunroof*	❐	❐
08 Install antenna	❐	
09 Check audio system and set clock*	❐	❐
10 Install shift–lock override button cover	❐	
11 Confirm Automatic Door Lock (ADL) function	❐	

C. WALKAROUND INSPECTION

Start at left front door. Check window and door lock operation (from master power switch, if equipped). Continue around vehicle in a counterclockwise direction checking each door and window operation, child door locks, seat belts, interior condition, all lights, trunk contents. Remove rubber body plugs from glove box for installationduring UNDER VEHICLE inspection. Finish by checking headlight aim and continue into UNDER HOOD checks.

	OK	Adjust/ Repair
01 Check window operation	❐	❐
02 Check door and door lock operation, including wireless remote control/theft deterrent system*	❐	❐
03 Check that engine starts with all keys	❐	❐
04 Check that child safety door locks are in normal (unlocked) position*	❐	❐
05 Check seats and seat belt operation	❐	❐
06 Check rear defogger*	❐	❐
07 Check side marker, tail, backup, and license plate lights	❐	❐
08 Check trunk light* and trunk trim appearance	❐	❐
09 Check spare tire pressure and jack and tool installation	❐	❐
10 Check headlight aim	❐	❐

D. UNDER HOOD

	OK	Adjust/ Repair
01 Check engine oil and ATM* fluid levels	❐	❐
02 Check brake, clutch,* and power steering fluid levels ...	❐	❐
03 Check engine coolant level	❐	❐
04 Check battery state–of–charge using MICROPRO 815 Digital Analyzer	❐	❐
05 Inspect for fuel, oil, coolant, and other fluid leaks	❐	❐

E. UNDER VEHICLE (ON HOIST)

	OK	Adjust/ Repair
01 Remove disc brake anti–rust covers/anti–corrosion wheel film*		❐
02 Install rubber body plugs* (Stored in glove box or console)		❐
03 Inspect tires for defects/damage and adjust tire pressure	❐	❐
04 Install wheel covers/caps/spare tire wheel covers* ...		❐
05 Inspect for fuel, oil, coolant, and other fluid leaks	❐	❐

F. ROAD TEST

A complete road test helps assure customer satisfaction. Drive vehicle over a variety of road surfaces and driving conditions. Check for unusual noise and driving performance.

Enter Odometer Reading

Reading Before Test _____

Reading After Test _____

	OK	Adjust/ Repair
01 Check cold engine operation	❐	❐
02 Check engine operation during warm–up	❐	❐
03 Check engine at normal operating temperature	❐	❐
04 Check clutch/transmission operation	❐	❐
05 Check brake and parking brake operation	❐	❐
06 Check steering operation and off-center/ vehicle pull/flutter	❐	❐
07 Inspect for abnormal noises and vibration	❐	❐
08 Inspect for squeaks and rattles	❐	❐
09 Check heater and A/C* operation	❐	❐
10 Check cruise control operation*	❐	❐
11 Set/calibrate compass*		❐

G. FINAL INSPECTION AND CLEANING

	OK	Adjust/ Repair
01 Remove interior protective covers, unnecessary labels, tags, etc. (Remove protective covers just before delivery to the customer)		❐
02 Visually inspect all interior parts for installation, damage, fit, dirt, etc.	❐	❐
03 Remove Rapgard™ protective film		❐
04 Wash and clean vehicle		❐
05 Inspect paint finish for scratches, chips, rust, dents, damage, etc.	❐	❐
06 Inspect exterior body parts for proper installation, damage, rust, etc.	❐	❐
07 Place oil change sticker on inside of windshield, top left corner		❐
08 Install front license plate and bracket		❐

*** Inspect or Install when Equipped/Required**

COMMENTS

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Completion and retention of this form is required to comply with Toyota's Warranty Policy.

We hereby certify that all items on this form have been checked and corrected for proper operation as required.

TECHNICIAN'S SIGNATURE _____

SERVICE MANAGER'S SIGNATURE _____

NAME (PLEASE PRINT) _____

NAME (PLEASE PRINT) _____

Date	Dealer Name	Dealer Code	Vehicle Identification Number (Sticker)